

## Notification of Executive Decisions

**Date of Executive Meeting: Tuesday, 16 February 2021**

Below is a summary of the decisions taken by the Executive at its meeting on **Tuesday, 16 February 2021**. It is not the formal record of the meeting, but has been prepared to facilitate the call-in process. The deadline for call-ins is 5pm on Wednesday, 24 February 2021. Matters recommended to the Council for decision are not subject to the call-in process.

The decisions will take effect on Thursday, 25 February 2021, unless the call-in procedure has been triggered. To be triggered, at least two councillors must request the scrutiny of the same decision. If only one councillor calls in a decision, the matter will be placed on the agenda for the next meeting of the appropriate Scrutiny Committee for discussion only.

To request a call-in on any of these matters, please complete and return to the Monitoring Officer the call-in request form (copy attached) or contact the Democratic Services Manager or relevant Democratic Services Officer.

Subject: General Fund Estimates 2021/22

Summary of Decision:

The Executive RECOMMENDED to Council that the 2021/22 General Fund Revenue Budget of £14,069,625 as set out in Annex A to the agenda report be approved.

The Executive RESOLVED to note:

1. That a minimum revenue provision of £2,274,000 is required to repay debt;
2. That the budget includes provision for an earmarked reserve of £800,000 to offset any further deterioration in income arising from the pandemic and associated economic downturn;
3. That the budget includes the utilisation of £300,000 from the General Fund Reserve;
4. The provisional NNDR baseline of £1,568,000 and the final settlement on will be reported to Council at its meeting on 24th February 2021;
5. That a full report, setting out Council Tax proposals for 2021/22 will be presented to Council on 24th February 2021, but that for the purposes of this report it has been assumed that Council Tax will increase by £5.00 (from £223.66 to £228.66) at Band D.

Subject: Treasury Strategy 2021/22

Summary of Decision:

The Executive RECOMMENDED to Council that

- (i) The Treasury Management Strategy for 2021/22 as set out in the agenda report;
- (ii) The Treasury Management Indicators for 2021/22 as set out at Annex C to the agenda report;
- (iii) The Minimum Revenue Provision policy statement and estimated minimum revenue provision payment table as set out at Annex F of the agenda report; and
- (iv) The Treasury Management Policy Statement as set out at Annex G of the agenda report

be adopted.

Subject: Capital Programme 2021/22

Summary of Decision:

The Executive RECOMMENDED to Full Council that:

- (i) the new capital bids for £1.241m for 2021/22, as set out at Annex A to the agenda report, as amended, be approved and that they be incorporated into the Capital Programme;
- (ii) The Prudential Indicators summarised below and explained in Annex C of the agenda report, as amended, including the MRP statement, for 2021/22 to 2023/24 in accordance with the requirements of the Chartered Institute of Public Finance and Accountancy's (CIPFA) Prudential Code for Capital Finance in Local Authorities 2011 be approved.

<b>Prudential Indicator</b>	<b>2021/22 Estimate d £m</b>	<b>2022/23 Estimate d £m</b>	<b>2023/24 Estimate d £m</b>
Capital Expenditure	1.241	0.78	0.78
Capital Financing Requirement	182	179	176
Ratio of net financing costs to net revenue stream	19.2%	18.7%	18.2%
Financing Costs	2	2	2
Operational Boundary	230	230	230
Authorised Limit	235	235	235

The Executive RESOLVED to note

- (i) the Capital Financing Requirement for this Council as at 31 March 2022 is estimated to be £182m and as such a Minimum Revenue Payment of £2.3m is required
- (ii) the provisional Capital Programme for 2021/22 to 2023/24; and
- (iii) The available capital receipts forecast shown in Annex C to the agenda report.

Subject: Capital Strategy 2021/22

Summary of Decision:

The Executive RECOMMENDED to Full Council that Capital Strategy, as set out at Annex A to the agenda report, be agreed.

Subject: Surrey Heath Community Fund Grant Review and Update from the Poverty Working Group

Summary of Decision:

The Executive RESOLVED that

- (i) the Community Fund Grant Scheme be retained, the application process be simplified, and new applications continue to be accepted twice a year;
- (ii) a further £50,000 be allocated from the Community Fund Grant Scheme to be used to provide as an emergency food poverty grant scheme to extend this until 31 March 2022;
- (iii) a review of the Council's range of Community Grant schemes to ensure local needs and priorities continue to be met beyond the pandemic be carried out by November 2021;
- (iv) the Poverty Working Group Terms of Reference, as set out Annex B to the agenda report, be adopted; and
- (v) the outcome from the consultation event in December 2020, as set out Annex B to the agenda report, be noted.

Subject: Surrey Heath Local Development Scheme 2021 - 2024

Summary of Decision:

The Executive RESOLVED that the Surrey Heath Local Development Scheme covering the period 2021-2024, as attached at Annex 1 to the agenda report, be agreed.

Subject: Security at Old Dean Recreation Ground

Summary of Decision:

The Executive RESOLVED that

- (i) the progress on this project in terms of works already instigated be noted;
- (ii) the implementation of the individual schemes be delegated to the Executive head of Business after consultation with the Places and Strategy Portfolio Holder.
- (iii) a further report will be brought to a future meeting of the Executive to consider CCTV options.

The Executive RECOMMENDED to Council that the Capital Programme from 2021/22 be increased by £14,000 for the cost of the additional lighting around the new play area (which would be subject to planning consent and environmental impact assessments).

Subject: Response to Call In for The Local Enforcement Plan

Summary of Decision:

The Executive RESOLVED that the changes to the Local Enforcement Plan recommended by the Performance & Finance Scrutiny Committee, as set out at Annex A to the agenda report, be agreed.

Date of issue: Wednesday, 17 February 2021

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## CALL-IN REQUEST

A request for a decision of the Executive to be scrutinised by a Scrutiny Committee must be made in writing or by e-mail (preferably using this form). The request must identify the decision and state the reason(s) for requesting the review.

A call-in will be triggered if two or more councillors ask for the same decision to be scrutinised formally. If only one member calls in a decision, the matter will be placed on the agenda for the next programmed meeting of the Committee for discussion.

Unless both the Monitoring Officer and the Executive Head of Service or Head of Service are satisfied that it must be implemented urgently, the decision which is subject to a call-in shall not be implemented until the call-in procedure has been completed.

<b>Date of meeting of the Executive</b>	<b>Tuesday, 16 February 2021</b>
<b>Deadline for receipt of call-in request</b>	<b>5pm on Wednesday, 24 February 2021.</b>
<b>Report Heading</b>	
<b>Decision (or part thereof) which is to be scrutinised</b>	
<b>Element(s) of the decision which cause concern</b>	
<b>Reason for requesting call-in</b>	
<b>Outcome sought</b>	
<b>Potential witnesses (if any) to be called</b>	
<b>Signature</b> <i>(if not sent by e-mail)</i>	

*Notice must be given to the Monitoring Officer by 5pm on the fifth working day after the receipt of the summary of the Executive decisions (usually the Wednesday the following week). **Please therefore send this notification to the Monitoring Officer ([monitoring.officer@surreyheath.gov.uk](mailto:monitoring.officer@surreyheath.gov.uk)) with a copy to the Democratic Services Manager ([democratic.services@surreyheath.gov.uk](mailto:democratic.services@surreyheath.gov.uk)).***